



## Policies and Procedures Manual

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Title: Use of Saint Joseph Memorial Chapel  
Policy Administrator: Director of Liturgy  
Effective Date: Mar-11-2011  
Approved by: President of the College

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### **Purpose:**

Saint Joseph Memorial Chapel is the spiritual home of the College of the Holy Cross. It is a symbol of the faith of the College community and a house for God's people as they celebrate in worship and prayer. Built as a memorial to members of the Holy Cross community who died in World War I, it now also memorializes members of the College community who died in World War II, Korea, and Vietnam, and the adjacent Chapel Plaza memorializes the six Jesuits and two lay colleagues who were assassinated at the University of Central America in San Salvador, El Salvador in 1989. The Chapel holds a special place on the College campus because of its history, beauty, location, and size. This policy governs the use of the Chapel by individuals and groups within and outside the College. It is intended to honor the history, dignity, and religious focus of the Chapel, while responding to the needs of the College community and requests from outside the College.

### **Policy:**

Use of Saint Joseph Memorial Chapel is limited to worship services, other religious events, concerts of sacred music, and programs that are in keeping with the Chapel's purpose. This applies to all spaces within the Chapel structure: Saint Joseph Chapel on the upper level, and the Mary Chapel, McCooley Chapel, Blessed Sacrament Chapel, Reconciliation Chapel, and Gathering/Baptismal Space on the lower level. It also applies to the outdoor Chapel Plaza in front of the Chapel.

Priority in the use of the Chapel is given to regularly scheduled worship services and other College activities. As an outreach to the community beyond Holy Cross' campus, the College welcomes the use of the Chapel by other individuals and groups for worship services, other religious events, and programs that are in keeping with the Chapel's purpose, when the Chapel is not in use by the College.

**Procedures:**

Use of Saint Joseph Memorial Chapel is coordinated by the Director of Liturgy in the Office of the College Chaplains. Requests to use the Chapel, whether by individuals or groups within or beyond the Holy Cross community, are to be submitted to the Director of Liturgy:

Paul Covino, Associate Chaplain and Director of Liturgy  
Office of the College Chaplains  
College of the Holy Cross  
1 College Street, Box 16A  
Worcester MA 01610

Campion House, 508-793-2428, pcovino@holycross.edu

**Forms:**

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**Related Information:**

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