# College of the Holy Cross Proposal Preparation Information (FY18)

Employer Identification (Federal Tax) Number Congressional District : Massachusetts 2nd NSF Institution Code:

NIH Animal Welfare Assurance Number IACUC Committee Chair

NIH Human Subjects Assurance Number Human Subjects Committee Chair:

#042103558

U.S Congressman: James McGovern

#0021410000

#A 3951-01 (9/10/2014 to 9/30/2018)

Leon Claessens, x2594

#FWA 00006144 (1/16/2013 to 1/09/2023)

Mary Lee Ledbetter (mledbett@holycross.edu)

DUNS Number (Dun & Bradstreet) 041509506

CAGE Code 4B802

NAICS Code 611310

FICE Code 002141

Grants.gov AOR(Authorized Organizational Representative) Central Contractor Registry (SAM)

Stacy Riseman, Director, Sponsored Research Registration expires 12/07/2018 ( D.Hauver)

# Applicant Name and Address:

The College of the Holy Cross, 1 College Street, Worcester, MA 01610-2395

Stacy Riseman, Director, Sponsored Research (508) 793-2741 FAX: (508) 793-3399 [sriseman@holycross.edu](mailto:sriseman@holycross.edu)

# Fiscal Officers:

Elizabeth Dionne, Director of Finance and Assistant Treasurer

# Fiscal Contacts:

Charlene Bellows, Director of Accounting and Tax Services

Diane Obrycki, Manager of Gifts and Grants, Finance Office

# Authorized Institutional Representatives:

Stacy Riseman, Director of Sponsored Research

Margaret Freije, Provost and Dean of the College

Dorothy Hauver, Vice President for Administration and Finance

Rev. Philip L. Boroughs, S.J., President

# Cognizant Federal Agency:

Department of Health and Human Services, Cost Allocation Services, 26 Federal Plaza, 3412, New York, NY 10278 Michael Stanco, 212-264-0920

**Course Release**: (Must be approved by the Dean’s Office prior to submission)

Federal: 12% of academic year salary

Non-Federal: Please contact Sponsored Research x2742

**Government Negotiated Indirect Cost Rate (with DHHS):** Date of Most Recent Indirect Cost Rate Agreement: 09/01/16

Type of Agreement: Salaries and Wages, Predetermined, Fixed

**Rate: 54%** Salaries & Wages only (**excluding** fringe benefits)

**Government Negotiated Fringe Benefit Rates** (to be used with above indirect cost rate)

|  |  |  |  |
| --- | --- | --- | --- |
| Faculty Academic Year | (Including course release, sabbatical, etc.) | **34.8%** | 7/1/2016 to 6/30/2018 |
| Full-time Staff |  | **34.8%** | 7/1/2016 to 6/30/2018 |
| Faculty Summer |  | **9.2%** | 7/1/2016 to 6/30/2018 |
| Students (Summer) |  | **9.2%** | 7/1/2016 to 6/30/2018 |

(When government rates cannot be used):

Full-time **40%** Part-time (applies on undergraduate wages only in summer): **10%**

**Student Wages:** Please contact Sponsored Research x2742

**Mileage Reimbursement Rate (federal rate):** $.545 per mile