Fall 2018 Off-Campus Living Application Process

Off-campus housing information sessions:
Tuesday, September 25th at 7:00PM in Hogan 406
Thursday, September 27th at 7:00PM in Hogan 408
Monday, October 1st at 6:00PM in Hogan 519
Wednesday, October 3rd at 6:00PM in Hogan 401

Off-campus living application dates:
Thursday, October 4th at 9AM - application will be available to complete online
Tuesday, October 16th at 9AM - deadline to complete the Off-Campus Living Application

Elements of application review:
- Off-Campus Living Application:
  - Each student interested in living off-campus must submit an application
  - Applications received after the deadline will only be reviewed if additional applicants can still be approved, based on the number of applications received prior to the deadline
- Parent Consent Form: each student is required to have a complete Parent Consent Form submitted
- Class year:
  - Rising seniors will be given priority
  - Rising juniors will only be considered if their applications were received before the deadline and if there are no other senior applicants to be approved who also submitted their application before the deadline
- The student conduct history of each applicant is reviewed:
  - Students on College or residence hall probation during the current semester will not be approved to live off-campus for the following academic year
  - Students on College probation during the previous Spring semester will not be approved to live off-campus for the following academic year

Criteria for approval:
- Complete application and parent consent form submitted prior to the deadline
- Satisfactory student conduct review based on probation history
- Class year – rising seniors are given priority
- Timeliness of application – eligible applications are approved in the order in which they are received

Following approval:
- Students will be informed of their application status during the end of October
- Eligible students that do not receive approval initially will be maintained on a wait-list in order of when their applications were received
- Students planning to live off-campus are required to submit a copy of their final signed lease agreement to Residence Life & Housing in order to complete the application process. Each student must submit their own lease; leases may not be submitted on behalf of an entire group.
  - Students are encouraged to request that an addendum be included in their lease which ties their obligation to the lease with their ability to attend classes on campus at the College of the Holy Cross. This protects students from any additional financial responsibility due to unexpected changes to their status as a student.
- Students approved during the Fall semester will have until the end of the semester to submit a final lease
  - Students who fail to submit a final signed lease prior to the end of the semester may have their approval to live off-campus rescinded
- Students approved from the wait-list will be given a specific deadline to submit a final signed lease as determined by Residence Life & Housing