

# Apply to be a Math Teaching Assistant!

**Passport** is a program designed to acclimate incoming first-year students to the challenging academic life at Holy Cross. Invited students will spend three weeks on campus this summer previewing campus life, taking an academic course, and living in the residence halls. Passport is hiring a minimum of fifteen student leaders for a variety of positions to help guide students during Summer Passport. Staff will live alongside students in the residence hall; help run programs and activities; attend weekend excursions; and assist with the academic and classroom component. Being a Summer Passport staff member is an intense, but rewarding experience. Due to the residential structure of the Summer Passport schedule, there is limited free time available for student staff.

## Time Commitment:

- \* **July 25, 2016**  
Arrive to campus
- \* **July 25-30, 2016**  
Required staff training sessions
- \* **July 31-August 20, 2016**  
Full, residential commitment for the duration of Passport

## Selection Criteria:

- \* Rising Sophomore, Junior or Senior with a minimum GPA of 3.0
- \* Successful completion of Math 133 or 135
- \* Previous teaching, tutoring, or mentoring experience strongly preferred
- \* Team player, mature, dependable, responsible and respectful
- \* Highly energetic and enthusiastic, but patient

## Primary Job Responsibilities:

- \* Attend class daily; assist professor and engage students during class
- \* Administer evening study hall; provide tutoring
- \* Attend Math Lab; support Math Fellow and engage students
- \* Monitor students' progress during program; communicate potential challenges and needs of students
- \* Participate in collaborative ongoing training
- \* Assist with programming; participate in off-campus group activities
- \* Provide guidance, support, and mentorship to incoming first-year students

**Applications due February 12**

<http://holycross.edu/passport>

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The logo for the Passport program, featuring a stylized purple 'P' with a vertical line through it, followed by the word 'Passport' in a cursive script.