



## The Donelan Office of Community-Based Learning

### CBL Intern Program

#### 2023-2024 CBL Intern Program Overview

The purpose of the program is to offer students an opportunity to deepen their engagement with non-profits in Worcester and community-based learning, while enabling the Donelan Office of Community-Based Learning to better serve students, community agencies, and CBL faculty. In this manner, it is intended to be both a service and learning program.

#### **The CBL Intern Program is an opportunity for Holy Cross students to:**

1. Join a community of students and staff interested in civic engagement and community-based learning.
2. Increase their knowledge of social problems, local non-profits, and the City of Worcester.
3. Deepen their understanding of community-based learning.
4. Build their communication and leadership skills through working with community partners, students, faculty, and staff.
5. Have priority selection to participate in the *2024 Non-Profit Careers Conference* if desired.

#### **CBL Interns will serve through:**

1. Serving as a liaison between the Donelan Office, community partners, and CBL students and faculty.
2. Visiting CBL classes with a Donelan Office staff member at the beginning of each semester to help answer student questions about doing CBL.
3. Attending and assisting at CBL Orientation (typically the last day of add/drop).
4. Assisting in the placement process by advising students and helping to coordinate logistics.
5. Assisting in the facilitation of reflection sessions as requested by faculty members, students, staff, and/or community partners.
6. Promoting community-based learning to other students during the registration process.
7. Assisting in the recruitment and selection of future CBL interns.
8. Serving in an advisory capacity to the Donelan Office.
9. Being present in the Donelan Office for one "office hour" each week.

#### **Qualifications/Requirements:**

1. A desire to build community with other students interested in community engagement.
2. Prior completion of at least one community-based learning course.
3. A strong interest in learning more about community-based learning and Worcester non-profits.
4. Strong communication and leadership skills.
5. Engagement at a CBL site through a CBL course, community-based work study, or community service.
6. Attendance at a CBL Intern Training (typically right before classes begin in the fall) and a CBL Intern Retreat (typically in the beginning of the spring semester).