*College of the Holy Cross* ***The Center for Career Development***

**Expectations of Candidates Agreement**

As a student applying for opportunities through Crusader Connections and the Center for Career Development, you are representing Holy Cross to all participating employers. Employers' continued interest in recruiting Holy Cross students will be significantly influenced by their experiences during this recruiting season. For this reason, a series of expectations have been established by the National Association of Colleges and Employers, to which we adhere.

**Students are obligated to:**

1. Provide truthful and accurate information
2. Conscientiously and thoroughly prepare for each interview and accurately present their qualifications and interests
3. Adhere to interview schedules and arrive early to each interview
4. Withdraw from the recruiting process after an offer has been accepted. An accepted offer is a contractual agreement that is expected to be honored. ***Reneging on an employment agreement is unethical and could have a significant impact on an employer's decision to recruit future Holy Cross students.***
5. Notify employers on a timely basis of an acceptance or non-acceptance
6. Interview only with employers for whom they are interested in working and whose qualification requirements they meet
7. Request reimbursement of only reasonable and legitimate expenses incurred during the recruitment process

Please complete the bottom of this form, hand-in the white copy to the Center for Career Development and retain the yellow copy for your records. **Acknowledgement of this form via your signature is required in order to participate in internship and/or full time recruiting.**

We at the Center for Career Development look forward to working with you throughout your job/internship search!

**Center for Career Development**

Hogan Campus Center, Room 203

careers@holycross.edu

508-793-3880

**Your signature indicates that you have read, understand and will abide by the above guidelines.**

Name (please print legibly and use your full name): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

ID # \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ P.O. Box \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Class Year \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_