

## Insert Audio File

---

### Overview

Users have the option of including audio files, such as .wav files, in the Text Box Editor. This option is available if the Text Box Editor is enabled.

**Note:** Users who do not have access to the Text Box Editor, or if the Text Box Editor is disabled, may still attach audio files to course Web sites, such as in Content.

**Insert Audio File**

**1 Insert Audio File**

Browse:  Browse...

OR Specify Url:

**2 Audio File Options**

AutoStart:  Yes  No

Loop:  Yes  No

Controls:  ▾

**3 Submit**

Click **"Submit"** to finish. Click **"Cancel"** to abort this process.

Cancel Submit

### Find this page

The Text Box Editor appears within text boxes in the *Blackboard Learning System*. Select the fifth button, **Add Audio Content**, in the third row of the Action bar.

---

**Fields**

The table below details the fields on the Insert Audio File page:

| <b>Field</b>              | <b>Description</b>  |
|---------------------------|---|
| <b>Insert Audio File</b>  |   |
| <b>Browse:</b>            | Click <b>Browse</b> to locate a file.   |
| <b>OR Specify URL:</b>    | Enter a URL to create a link to a file outside of the local system. An example is <a href="http://blackboard/images/picture1.jpeg">http://blackboard/images/picture1.jpeg</a> . |
| <b>Audio File Options</b> |   |
| <b>AutoStart:</b>         | Select <b>Yes</b> for the file to start playing when the page is opened by a user. Select <b>No</b> and the user will have to begin the file manually after opening the page.   |
| <b>Loop:</b>              | Choose whether the file should loop (repeat continuously).  |
| <b>Controls:</b>          | Select the size of controls to appear to users. These controls must be available if users have to begin the audio manually.   |