

## **Office of the General Counsel**

The Office of the General Counsel is responsible for providing all legal services, preventive legal guidance, and legal advice to the College on a broad spectrum of legal issues that arise in its operation. The Office of the General Counsel is also responsible for engaging the services of outside law firms for specialized legal needs as well as coordinating and supervising the work of outside counsel. The Office of the General Counsel represents the College in all legal matters. It does not represent students, faculty, or staff in personal matters or personally in matters relating to the College, except in those circumstances where the individual is named a defendant in litigation regarding actions taken in the course and scope of his or her employment at the College. Communications regarding legal matters of the College that are directed to the Office of the General Counsel are ordinarily protected by attorney-client privilege and are confidential.

The Office of the General Counsel is located in Fenwick Hall, Room 126. Telephone (508) 793-3759.