

College of the Holy Cross  
Financial Aid Office  
1 College Street  
Worcester, MA 01610

## **Federal Direct PLUS Loan Request Form Instructions 2008/2009**

Thank you for your interest in the Federal Direct PLUS Loan program. In order to review eligibility, please note that there are two separate steps:

**Step one:** Enclosed please find the Direct Plus Loan request form to complete and to authorize the US Department of Education to perform a credit review. The form may be returned to the Office of Financial Aid, at 1 College Street, Worcester, MA. 01610, or faxed to 508-793-2527.

**Step two:** All first time borrowers (applicable to all PLUS borrowers for the 2008-2009 academic year) must complete a PLUS promissory note online at <https://dlenote.ed.gov>. The parent borrower will be required to use his/her US Department of Education issued parent PIN to complete the online promissory note. For those who filed a FAFSA the PIN number would have been used for the parent's electronic signature. If the parent borrower does not have a parent PIN or cannot recall his/her PIN, please go to [www.pin.ed.gov](http://www.pin.ed.gov) to secure one. The PLUS loan cannot be used to settle the student's account until the promissory note has been completed.

**\* For those borrowers who have NOT completed a Free Application for Federal Student Aid (FAFSA) for the student for the 2008-2009 academic year, the parent and student must complete and return the attached Certification (parent and student) and Statement of Registration Status (student) and return it with the Federal Direct Plus Loan Request Form.**

If you have any questions, please contact the Financial Aid Office at 508-793-2265. There are also Direct Lending Customer Service representatives available for borrowers at 1-800-557-7394, their hours are 8:00AM to 8:00PM ET, Monday through Friday.